

**Board of Directors Meeting of the Friends of Northville District Library
Thursday, May 15, 2014**

Minutes

Members Present:

Carol Oldenburg, Erin McDermott, Martha Nork, Linda Bolam, Joe Oldenburg, Sandy Walts, Julie Herrin, JudyDeFrancesco, Chris Litka, Regina Mingela, Jim Morche

Members Absent:

Linda Schwelnus, Deborah Stanifer, Claire Kreher

I. Call to Order

Meeting called to order at 7 P.M. by President, Carol Oldenburg

II. Approval of Agenda

The agenda was APPROVED as circulated.

III. Approval of the Meeting Minutes of April 17, 2014

The minutes were APPROVED with no corrections.

IV. President's Report- Carol Oldenburg

A. Sundaes on Sunday – This event will be held on October 19, 2014 to coincide with the first day of National Friends of the Library Week (10/19 – 10/25/2014). Chris Litka volunteered to be chairperson. Erin McDermott, Regina Mingela, and Jim Morche will assist her.

B. Pictures of Book Sale for FNDL Website – Our current pictures are at least two years old. Chris Litka will take pictures of the Spring Used Book Sale for our use and also pass them on the Karen Fehl at the Library.

C. List of FNDL Donations to the Library (1969–2013) – This historical list was compiled by Joe Oldenburg. The list includes information derived from meeting minutes, and the FNDL Annual Reports. The total donations from 1969 to December 2013 are \$576,314.63.

D. Book and Author Lunch – Another successful event. Each library Friends' group received \$205.38 from the total proceeds minus expenses.

V. Library Director's Report – Julie Herrin

A. Statistics

- Circulation is down 5.69%, definitely not due to weather. However, downloads are up 14% over last year. Door count of the number of visitors in the library is up .5% Computer use is dropping but WiFi use is high. The room use, with 47 groups, is the same as last month.

B. Facility

- We received the chairs for the youth area. They are very sturdy.
- The computer chairs are on order, but we have no shipping date yet.
- We have picked out a carpet pattern. The carpet project is going out for bid now.
- Bids for the HVAC work that needs to be done are being sought.
- We are having Allied add some lighting in the fireplace area as recommended by the architectural report. Allied will also cost out lighting for the Gift Store.

C. Catalog

- The new catalog is up and running. It takes some getting used to and is still a work in progress.

D. Zinio

- The magazine database is up and running. We are going to have a class on it on June 12. Sign up is complicated and will be added to the “Help” class.

E. Stacey Lawrence is the new helper for Facebook and Twitter. We are updating our presence with daily posts.

VI. Treasurer’s Report – Carol Oldenburg for Deborah Stanifer

A. The report shows nothing of concern. Membership renewals are on track. The closing balance on April 30, 2014 shows an increase of \$2,073.22.

VIII. Committee Reports

A. Membership Committee – Regina Mingela

- Membership renewals were sent out with the March newsletter.
- Chris Litka emailed all Friends requesting renewal, to save another mailing involving postage and paper.
- A third request will be mailed after the Used Book Sale.
- Current membership is at 194.
- Businesses will continue to be contacted, especially those newly registered with the Chamber of Commerce.

B. Gift Store – Martha Nork

- Income for the store in April was \$861.49. Expenses, including bank charges, telephone, and resale purchases, were \$1,397.45, resulting in a loss of \$536 for the month.
- Member Shopping Days were May 2-4, with total sales for the 3 days of \$272.64, which is down from last year. One new membership was “sold” in the store during the event.

C. Gift Books – per email from Claire Kreher

- Since April 17 we have received 3 Gifts – 2 Honor and 1 Memorial. The total received was \$200.00.
- 11 books have been added to the Northville Library collection.
- Carol Oldenburg reported that Chris Litka submitted PR regarding the Gift Book Program to the Northville Record and Library online notice on May 1, 2014.

D. Newsletter – Sandy Walts

- Sandy is starting work on the July Newsletter. There is no deadline set yet.

E. Read to Me – Judy DeFrancesco

- There is a summer vacation of the reading program due to other summer reading activities for the children. Efforts to promote FNDL membership will be continued after October 1st.

F. Programs - Jim Morche

- “Women’s Prisons in Northville” is the program on June 10 at 7 PM, given by Joe Oldenburg.
- October 28 – Laurie Feret on “Ghost Stories of the Great Lakes.”
- November 11 – Picks and Sticks at the Northville Community Center.
- “Generations” will present a program, with a possible date in August, co-sponsored by FNDL and the Community Center.
- Twelfth Night is being sought for December but no date commitment has been received yet. They will appear at the Community Center instead of the Library. They would like more than the \$200.00 we have paid in the past. A motion was made to increase our budget to \$300.00 for “Twelfth Night” and “Picks and Sticks”. The MOTION PASSED.

G. Public Relations - Chris Litka

- Eight emails were sent out this month.

H. Development – Erin McDermott

- The next Development Committee is scheduled for June 9.

I. Used Book Operations – Joe Oldenburg

- Look-at-a-Book – We received a \$220 check for March sales from MBB books they are still selling.
- Donations were made to local groups including: Children’s Center in Detroit, and The Tipping Point Theater which requested books for use on the set of their next play. These books will not be returned and will be sent to recycle after the play’s run.
- Used Book Sale – Members’ Preview Night is May 29, public sale is June 1-3, and teardown will be on Sunday. The Book Cellar will be open during the sale. The Salvation Army will pick up leftover books after the sale.
- A notice that our used books are no longer being scanned was placed on booksalefinder.com.

IX. Old Business

Please call Roz Fink if you are available to work on the Summer Reading Program registration.

X. New Business

A. None

The meeting adjourned at 7:59 P.M. A group photo of the new board will be taken at the June 19, 2014 meeting. NOTE: There will be no meetings in July and August.

Respectfully submitted,
Linda Bolam, Secretary